



# Reinitialise



## REINITIALISE

Preserving fundamental rights in the use of digital technologies for e-health services

FIRST WORKSHOP ON  
EU PROJECT MANAGEMENT AND DESIGN

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## *“The role of project coordinator: planning and monitoring project activities”*

21<sup>st</sup> January 2021  
09:00-13:00 CET - Online

### AGENDA

09:00-09:20	Introduction to the Grant Agreement and to the Consortium Agreement
09:20-09:40	The role of the project Coordinator
09:40-09:50	Q&A
09:50-10:40	Planning project activities: strategies and tools (project meetings, internal communication, use of powerpoint, etc.)
10:40-10:50	Q&A
10:50-11:00	BREAK
11:00-11:30	Exercise on planning project activities
11:30-12:00	Discussion of exercises
12:00-12:40	Monitoring project activities: tools and concrete examples
12:40-13:50	Q&A
12:50-13:00	Conclusion and training evaluation



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